

ACTION ITEM MEMO

Port of Tacoma Commission



Item No: 6B
Meeting Date: 6/18/24

DATE: June 10, 2024
TO: Port of Tacoma Commission
FROM: Eric Johnson, Executive Director
Project Manager: Alisa Praskovich—Chief, Strategic Projects & Commission Relations
SUBJECT: Commission International Travel Approval (July 1, 2024 – December 31, 2024)

A. ACTION REQUESTED

Request semi-annual approval for Commission International Travel from July 1, 2024 – December 31, 2024. (Approval will be sought for each individual travel event through a separate motion and vote.)

B. PROSPECTIVE TRAVEL EVENTS & DATES

EVENT	VENUE(S)	DATES
1. EUROPE CUSTOMER VISITS Purpose: Meet with current and potential new customers operating out of Europe’s busiest ports. Estimated Cost: \$16,000	Europe	Q4 2024
2. SEOUL, KOREA & TAIWAN Purpose: Meet with current and potential new customers operating out of Seoul Korea & Taiwan. Estimated Cost: \$14,000	Seoul, Korea Taiwan	Sept. 2024
3. IAPH WORLD PORTS CONFERENCE Purpose: Brings together key industry stakeholders for learning, information sharing, networking, and collaboration alongside leaders from global ports Estimated Cost: \$6,500	Hamburg, Germany	Oct. 8 – 10, 2024
4. BUSAN INTERNATIONAL PORT CONFERENCE Purpose: Offers a platform to discuss changes and prepare for the future. Attendees will include NWSA customers. Estimated Cost: \$8,500	Busan, Korea	Sept. 22 – 25, 2024

C. **SOURCE OF FUNDS**

The 2024 Commission Travel Budget provides funds for Commission international travel for July 1, 2024 through December 31, 2024.

D. **NEXT STEPS**

The Commission will vote to authorize the approved international trips through separate motions and votes. Authorization of a trip does not guarantee that a Commissioner(s) will participate in it.